

PRINCE GEORGE'S CHAPEL CEMETERY COMMITTEE MEETING
MINUTES OF MAY 15, 2011

The Prince George's Chapel Cemetery Committee met at the Dagsboro Town Hall on Sunday, May 15, 2011. The meeting was convened at 2:03 p.m. by President Gayle Chandler. Attending were members: Mayor Patti Adams, Gayle Chandler, Linda Ward, Jo Montague, Joanne Bireley, Sandie Gerken, and Margaret Morris.

Agenda: A motion was made by Sandie and seconded by Jo to approve the agenda; the vote in favor was unanimous.

Minutes: A motion was made by Linda and seconded by Jo to approve the minutes of November 13, 2010; the vote in favor was unanimous.

Treasurer's Report: Mayor Patti Adams, representing the Town Council, presented both the assets and the liabilities and equity of the Cemetery, which totaled \$118,845.37 on May 12, 2011. The Town of Dagsboro paid \$10.00 to the DE Div. of Public Health to register the Prince George's Chapel Cemetery with the DE Cemetery Board. Patti requested that committee members think about Cemetery fundraising ideas for the fall 2011 meeting.

Correspondence: There was email correspondence between Kim Frey and Gayle concerning Chapel parking and correspondence between the Town Hall and various businesses and organizations to solve maintenance issues.

Old Business:

Maintenance: The cemetery is being maintained through contract with Sussex Community Corrections Center, and there have been no problems. Bob Flowers will be working on the Cemetery gates and pedestrian fence openings in the next few weeks.

Trees: Complete Tree Care of Millsboro pruned and removed several Cemetery trees and still has to provide deep root injections for several trees. The Town Hall has been in phone contact with the company asking that they complete the project. The original arborist, Dan Atkinson, has left the company; Town Hall must be sure that the future arborist is certified. The Town has paid \$2950.00 for the work so far.

Grants: The Town applied to the Delaware Preservation Fund for a \$1000.00 grant to 1) erect fencing around the Chapel and Cemetery and 2) to repair a gravesite. The Fund declined to approve monies for pruning of the trees and the deep root injection. The tombstone repair work was done by Lloyd Memorials of Dover for a total cost of \$400.00, and the Town awaits its reimbursement.

Parking: A concern was raised about funeral home employees parking behind the Chapel during funeral services, but this problem seems to have stopped. Kim Frey of the Friends emailed Gayle about parking within the Cemetery and suggested some type of marker to alert people about parking on the graves. The Town Council approved the installation of a fence fronting the oldest part of the Cemetery, but the DE Dept. of Historical and Cultural Affairs was never contacted for their approval. It was suggested that signs stating "No Parking Beyond This Point" be permanently placed in front of the newer gravesites by the Ward Lane entrance; this would keep people from parking on the graves and the grave corner markers. Should we visit any graveyards, we should look at their signage, and at the fall 2011 meeting we should bring any signage ideas. A motion was made by Sandie and seconded by Linda that tasteful signs stating "No Parking Beyond This Point" be placed along the newer Cemetery side of the Ward Lane entrance; the motion in favor was unanimous. Two handicapped signs on the Chapel Lane side of the Chapel have been approved by Town Council. The DE Dept. of Historical and Cultural Affairs has not approved them, and the Town has to contact them before installing the signs. A discussion ensued as to whether more handicapped signs should be installed by the western side of the Chapel. Sandie made a motion which was seconded by Linda that stated if fencing within the Cemetery is denied by the State, would the state and Town Council consider "No Parking" signs; the vote in favor was unanimous. Everyone is asked to consider how much space there is for cars to park inside the Cemetery once the signage is installed.

Rules and Regulations: They are on the Town's website but need to be updated.

Monuments: The tree beside the Leffler monument has been removed. The Cannon monument was repaired by Lloyd Memorials at a cost of \$400.00.

Signage: Two signs stating "No Parking This Side" have been installed along Chapel Lane. The reason for their placement was to allow fire trucks to safely respond to a fire.

New Business:

Cemetery Informational Signage: A discussion ensued about placing informational signs listing the Cemetery rules at the Cemetery entrances. This topic will be discussed again at the fall 2011 meeting. Everyone is to think about what rules should be placed on the sign and then email or give Patti your ideas.

Elections: Every two years elections have to be held. A president, vice-president, secretary/treasurer, Town Council representative, and Friends' representative have to be chosen. Sandie made a motion which was seconded by Linda to appoint Patti Adams as the Town Council representative; the vote in favor was unanimous. Margaret made a motion which was seconded by Linda to appoint Jo as the Friends' representative; the

vote in favor was unanimous. A motion was made by Joanne and seconded by Margaret to appoint the same people (Gayle for president, Linda for vice-president, and Sandie for secretary/treasurer) again for president, vice-president, and secretary/treasurer; the vote in favor was unanimous.

Adjournment: A motion was made by Jo and seconded by Patti to adjourn the meeting. The meeting was adjourned at 3:32 p.m.

Respectfully submitted,

Gayle L. Chandler
President